

# CITY AND BOROUGH OF SITKA (CBS) BUILDING PERMIT

PERMIT NOT VALID UNTIL STAMPED "APPROVED" BELOW

PLEASE VISIT [WWW.CITYOFSITKA.COM](http://WWW.CITYOFSITKA.COM) FOR MORE INFORMATION.

PERMIT No. \_\_\_\_\_

## APPLICATION INFORMATION - PLEASE FILL OUT ALL THAT APPLY

FIELDS MARKED WITH AN ASTERISK (\*) ARE REQUIRED

\*PROPERTY OWNER \_\_\_\_\_ \*PROJECT CONTACT NUMBER \_\_\_\_\_

\*PROJECT ADDRESS \_\_\_\_\_ \*PROJECT CONTACT NAME \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_ \*OWNER MAILING ADDRESS \_\_\_\_\_

\*PROJECT TO INCLUDE: ☐ BUILDING ☐ ELECTRICAL ☐ PLUMBING

☐ DEMOLITION ☐ GRADING  
(SEPARATE APPLICATIONS REQUIRED)

TOTAL SQUARE FOOTAGE \_\_\_\_\_ \*PROJECT VALUE \$ \_\_\_\_\_

**\*2 SETS OF PLANS MUST BE SUBMITTED WITH BUILDING AND/OR GRADING PERMIT APPLICATION.**

(ONE SET WILL BE RETURNED WITH PERMIT, ONE SET WILL BE KEPT AT CBS FOR DURATION OF PROJECT)

**WHEN APPLICABLE, OWNER/APPLICANT IS RESPONSIBLE FOR THE FOLLOWING ITEMS:**

- CBS UTILITIES CONNECTION / DRIVEWAY CULVERT PERMIT
- AS BUILT SURVEY PRIOR TO FRAMING
- CORPS OF ENGINEERS PERMIT FOR ALL CONSTRUCTION ON TIDELANDS OR WETLANDS
- STATE OF ALASKA DEC SANITARY WASTE DISPOSAL PERMIT
- STATE OF ALASKA DOT HIGHWAY DRIVEWAY PERMIT

**IMPORTANT: ALL WORK MUST BE INSPECTED PRIOR TO CONCEALMENT. THE BUILDING DEPARTMENT REQUIRES A MINIMUM OF ONE WORKING DAY'S NOTICE PRIOR TO ALL INSPECTIONS.**

**PERMIT NOT VALID UNTIL ALL ASSOCIATED FEES ARE PAID AND APPROVED PERMIT PACKET HAS BEEN COLLECTED.**

**\*PROJECT DESCRIPTION:**

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION, STATE THE ABOVE IS CORRECT, AND AGREE TO COMPLY WITH ALL STATE LAWS AND ALL CODES AND ORDINANCES OF THE CITY AND BOROUGH OF SITKA.

\_\_\_\_\_  
\*APPLICANT'S NAME (PRINTED)

\_\_\_\_\_  
\*APPLICANT'S SIGNATURE

\_\_\_\_\_  
\*DATE

BY SIGNING THIS APPLICATION I HEREBY CERTIFY THAT ALL WORK PROPOSED BY THIS APPLICATION HAS BEEN REVIEWED AND APPROVED BY THE LEGAL OWNER(S) OF THE PROPERTY IDENTIFIED HEREIN AND I HAVE AGREED TO PAY ALL ASSOCIATED PLAN REVIEW AND PERMIT FEES.

### \*\*\* FOR OFFICE USE ONLY \*\*\*

ZONING \_\_\_\_\_ OCCUPANCY \_\_\_\_\_ FLOOD ZONE \_\_\_\_\_ PUBLIC WORKS (ENGINEERING) \_\_\_\_\_

PLANNING \_\_\_\_\_ PUBLIC WORKS (W/WW) \_\_\_\_\_ ELECTRIC \_\_\_\_\_ ADMINISTRATOR \_\_\_\_\_

COMMENTS: ☐ AS BUILT TO ASSESSING ☐ UTILITIES PERMIT APPLICATION SUBMITTED